

NOTICE OF RIGHT TO CANCEL

Customer Name:

Address:

Post Code:

Under 'Consumer Contact Regulations' the consumer has the right to cancel a contract if they wish to do so. This right can be exercised by providing clear instructions of their request within a period of 14 days from receipt of this notice.

The request must be in writing via letter or email and must contain the following:

1. clear instructions of cancellation
2. contain your full name and address
3. job reference number
4. posted / hand delivered to our office at, OR
5. emailed to

A cancellation is deemed to be served as soon as it is posted, delivered or emailed to the trader. The bottom of this notice can be used to exercise this right. Any postal request should have proof of posting or a recorded delivery slip.

It is strongly suggested that you take copies of any cancellation notices.

CANCELLATION NOTICE * delete as appropriate

To

***I/We hereby give notice of my instruction to cancel the contract within the allocated 14 day period.**

Name:

Address:

Job ref No:

Signed: Date:

WORK COMMENCING PRIOR TO THE 14 DAY CANCELLATION NOTICE PERIOD

***I/We agree that work may start before the notice period expires. I/We understand that any cancellation instructions after work has started and within 14 days of commencement of work then reasonable payment will be due for work and materials used prior to cancellation.**

I/We agree thatmay commence work on (date)

Job ref No:

Signed..... Date: